

**New Jersey Department of Health and Senior Services  
Vital Statistics Registration**

**BASIC FEES FOR VITAL RECORDS - MAIL OR OVER-THE-COUNTER REQUESTS**

One Certification or Certified Copy of a Vital Record.....	\$4.00
Additional Copies Ordered At the Same Time .....	\$2.00 Each
Creation of a New Certificate Following Adoption (Including Certified Copy) .....	\$6.00
Court Ordered Legal Change of Name (Including Certified Copy).....	\$6.00
Census .....	\$2.00

Genealogical research will not be subject to the strict requirements to supply exact date of the event. Genealogy requests may search multiple years at a cost of \$1.00 per additional year searched. Genealogical records are births that occurred more than 80 years ago, marriages that occurred more than 50 years ago or deaths that occurred more than 40 years ago. Genealogical requests **MUST** be mailed to our office.

All mail requests must include a copy of your photo Driver's License with address or two alternate forms of ID with your address. Over-the-counter customers must have these original identifications in their possession when filing an application.

**"VITALCHEK" SERVICE - TELEPHONE OR FAX REQUESTS**

New Jersey Vital Statistics offers three quick request options through a service called "VITALCHEK." Additional charges as indicated below will apply. Vital records are **NEVER FAXED**. Your certified record request will be shipped via regular mail or Federal Express to the address shown on your proof of identification. Indicate which shipping method you prefer.

1. You may call toll free 24 hours a day, 7 days a week at 1-877-622-7549. Requests are billed to your major credit card and routinely processed in 8 to 12 business days for 3-Day Saver Rate and 5 to 8 business days for Priority Overnight.
2. A 24-hour FAX LINE, 609-392-4292 is available for vital record requests. Your FAX transmission must include the following:
  - a. Full name of the individual on the vital record, full date of the event (mm/dd/yyyy), city the vital event occurred in and the type of event (birth, marriage or death). You must also supply the full maiden name of the mother of the individual on the vital record and the name of the father of the individual (if recorded).
  - b. Major credit card number, with expiration date.
  - c. Your telephone number plus your FAX number.
  - d. Billing address (address credit card sends your bill to).
  - e. Your relationship to the person(s) named on the certificate.
  - f. A copy of your photo Driver's License with address or two alternate forms of ID, one of which must contain your address.
3. The "VITALCHEK" web site is accessible at [www.vitalchek.com](http://www.vitalchek.com); follow the link to order a New Jersey vital record event.

**PREMIUM FEES FOR VITALCHEK - TELEPHONE AND FAX REQUESTS**

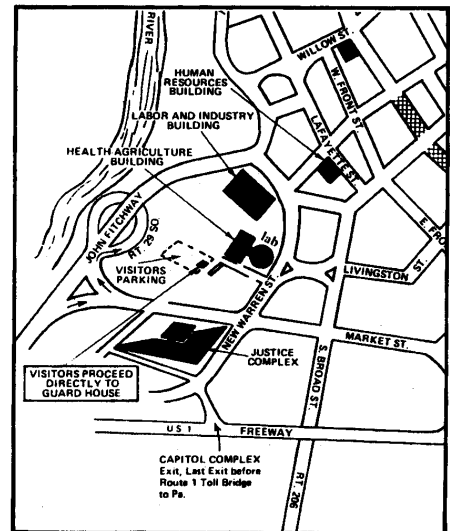
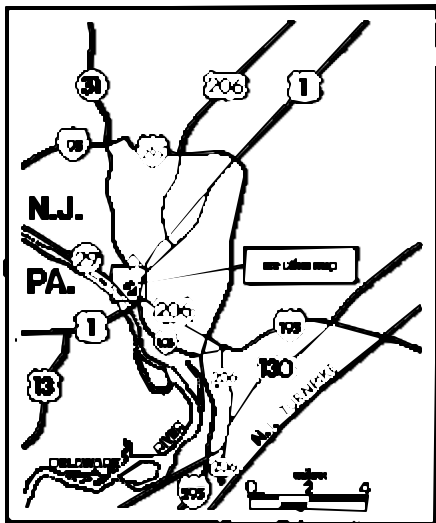
Credit Card Usage Charge .....	\$10.95
Contact VitalChek for Applicable Express Shipping Fees	



New Jersey Divorce:  
Decrees may be obtained by writing to:  
Public Information Center  
PO Box 967  
Trenton, NJ 08625-0967  
609-777-0092



Original vital records for New Jersey from  
May, 1848 to May, 1878 are available from:  
Division of Archives and Records  
Management, Archives Section  
PO Box 307  
Trenton, NJ 08625-0307  
609-292-6260



**Mailing Address:**  
New Jersey Dept. of Health and Senior Services  
Vital Statistics Registration  
PO Box 370, Trenton, NJ 08625-0370

**Location:**  
New Jersey Dept. of Health and Senior Services  
Health-Agriculture Building, John Fitch Plaza  
New Warren and Market Streets, Trenton, New Jersey  
General Information: 609-292-4087